



JOB POSTING (external)

**SEXUALITY & REPRODUCTIVE HEALTH FACILITATOR
FULL TIME TERM POSITION
35 HOURS PER WEEK
Winnipeg office**

JOB CLASS: Sexuality & Reproductive Health Facilitator (Standardization Group: 42B)

JOB SUMMARY: Responsible for development and implementation of educational programs for the community and for service providers, with the purpose of promoting and enhancing access to information, services and supports on sexuality and reproductive health.

QUALIFICATIONS

- Supportive of SERC's mandate and philosophy
- Post-secondary degree in area of education, health, social services, or related field or combination of education and a minimum of two years' experience in related field
- Experience in program development, delivery, and evaluation
- Experience working in a cross-cultural context
- Knowledge of sexuality and reproductive health issues
- Experience in community development
- Knowledge of immigrant/refugee issues and relevant trends
- Knowledge of adult and youth education principles
- Computer literacy in current/relevant software
- Excellent oral and written communication skills
- Excellent group facilitation, problem-solving, and team-building skills
- Valid Manitoba driver's license and access to a vehicle

DUTIES AND RESPONSIBILITIES

- Design and deliver culturally responsive education and training curricula on a variety of sexual and reproductive health issues
- Participate in assessment of needs and trends in the community to inform program planning
- Work in partnership with other Agencies in needs assessment and participate in design, implementation, and evaluation of programs
- Establish and maintain community networks through outreach activities
- Participate in the development and evaluation of educational materials/resources

- Identify, share and keep current on relevant information and resources Participate in staff meetings, meetings with supervisor, and other Agency meetings as required
- Maintain up-to-date files, statistics, time sheets and other administrative requirements as directed
- Promote Agency programs and services within the community
- Provide information and referral services
- Other duties that support the goals and mission of the Agency as assigned.

PHYSICAL DEMANDS/WORKING CONDITIONS

- Work environment consists of an office building with individual work spaces
- The work environment will also include group settings of 10 to 30 people
- Frequent interruptions
- Prolonged physical activity of sitting and standing
- May be required to move items weighing up to 12kg
- May encounter aggressive and/or agitated clients/visitors
- May be required to work a variety of shifts including evenings and weekends

DURATION OF TERM: April 1, 2017 to March 31, 2018

HOURS OF WORK: Monday to Friday 8:30am to 4:30pm (some evenings and weekends will be required)

PLEASE SUBMIT RESUME and COVER LETTER by February 24, 2017 to:

Roselle Paulsen, Director of Programs
Sexuality Education Resource Centre MB
200 – 226 Osborne Street N. Winnipeg, MB R3C 1V4
Email: rosellep@serc.mb.ca